



Material Transfer Order

(Ref. SOP C.5.321)

MATERIAL TRANSFER ORDER						
PRODUCTION TO FILL UP			WAREHOUSE TO FILL UP			
Transfer Order Number:			Page:			
Created Date / Time:			Date:			
Created By:			Assembler name:			
Batch Production No. (BPN):			Sign:			
Process Line:						
Material Code	Lab. Batch number	Target Qty.	Assembler count	Source storage type	Source storage bin	Reference GRS no.
Material Description	Expiry date			Destination storage type	Destination storage bin	
eg. 000150 Paracetamol BP	XXXXXXXX XXXXXXXX	25 KG	25 KG	BS PP	AA-01-01 Staging area	XXXXXXXX
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						

Assembled by:
Production checked by:

Pallet qty:

Warehouse checked by:
QA reviewed by: